

**AQUACULTURE DEPARTMENT**  
**Southeast Asian Fisheries Development Center**  
**Tigbauan, Iloilo**

**COMMODITY ORDER FORM\***

Date: \_\_\_\_\_

No. \_\_\_\_\_

I. (To be accomplished by the Buyer)

Name of Buyer: \_\_\_\_\_

Address: \_\_\_\_\_

Telephone No. \_\_\_\_\_

Commodity Ordered: \_\_\_\_\_

Age/Size: \_\_\_\_\_

Date Needed: \_\_\_\_\_

II. (To be accomplished by Disposal Committee Chairman/Member)

Location of Hatchery/Fishpond: \_\_\_\_\_

Unit Cost: \_\_\_\_\_

Total Cost: \_\_\_\_\_

Deposit: \_\_\_\_\_ O.R. No. \_\_\_\_\_ Date: \_\_\_\_\_

III. (To be accomplished by both Buyer and Disposal Committee Chairman/Member)

Date of Pick-up : \_\_\_\_\_

Time of pick-up : \_\_\_\_\_

\_\_\_\_\_  
Disposal Committee  
Chairman/Member

\*To be accomplished in 5 copies

TERMS AND CONDITION OF SALES

1. The commodities are sold in good condition. SEAFDEC/AQD shall provide a 3% allowance for mortality.
2. The commodities are by-products of SEAFDEC/AQD's research/training activities and, as such, are not primarily sold for profit.
3. The buyers agree to allow SEAFDEC/AQD researchers access to production data from purchased commodities. Failure to comply with this condition shall disqualify said buyer to file another order.
4. The buyer shall provide all incidental expenses including cost of transportation, transport materials and accommodations. Commodities to be purchased are to be picked up by the Buyer at Tigbauan Main Station, Tigbauan, Iloilo, Dumangas Brackishwater Station at Dumangas, Iloilo, or Igang Marine Sub-Station at Nueva Valencia, Guimaras Island, which ever is applicable.
5. An initial deposit of 10% of the total cost of the commodity must be paid when accomplishing this order form. The balance of payment must be paid in cash or manager's check upon delivery of SEAFDEC/AQD of commodities to be purchased.
6. Consummation of sales is on scheduled date and time mutually agreed on accomplishing this order form by the Buyer and the Disposal Committee Chairman/Member. A no-show buyer automatically forfeits this order, as well as his 10% initial deposit, within the day of agreed sale of eggs, and 24 hours after the scheduled time for the sales of fry.
7. SEAFDEC/AQD, its officers and employees, shall not be held responsible for whatever consequences of obligation arising from this purchased.

CONFORME :

\_\_\_\_\_  
Printed Name & Signature of Buyer

Note: (In cases where disposal happens during weekends)

Mr/Ms \_\_\_\_\_ will pay the cost of the product on Monday  
(name of the buyer)

(\_\_\_\_\_). In case the buyer fails to pay the amount, the undersigned will  
(date)

pay the said amount to SEAFDEC AQD.

\_\_\_\_\_  
(printed name and signature of guarantor)